

## Variety Ireland Privacy Policy

### Who We Are

We are Variety – the Children’s Charity of Ireland, registered as “The Heart of Variety (Ireland) CLG” and T/A **Variety Ireland**. We are ‘Tent 41’ of the international organisation Variety - the Children’s Charity. We are a registered charity in the Republic of Ireland, Charities Reg No: CHY5739.

### Why This Notice?

The purpose of this Privacy Notice is to explain how personal information relating to you (“**Personal Data**”) will be handled by us (“**Variety Ireland**”) as accountability and transparency are central to our values as an organisation.

### What Is The General Data Protection Regulation (GDPR)?

The GDPR is an update to existing data protection law and came into effect across the EU on 25th May 2018. The GDPR gives you more control over your personal information and places greater accountability on all organisations when collecting, using and keeping safe your personal data. Being transparent in how we manage your personal data is a key part of the GDPR.

### Application of This Notice

Please note that this notice, while intended to be as complete and accurate as reasonably possible, is not exhaustive and may be updated from time to time.

### What Personal Data Do We Process?

#### Contact Forms

The type of information we collect may include personal data which identifies you or can be used to identify or contact you. This includes name, postal or email address, telephone number and other personal information you provide on our online forms. Such information is only collected from you if you voluntarily submit it to us via our website or email.

#### Website Cookies

Currently our website [varietyireland.org](http://varietyireland.org) only uses basic necessary cookies to aid the functionality of the website. **It does not store any personal data.**

### Who Is Your Data Shared With?

We will only use your information within Variety Ireland for the purposes for which it was obtained. We will not, under any circumstances, share or sell your personal data with any third party for their own marketing purposes and you will not receive offers from other companies or organisations as a result of giving your details to us.

In some circumstances, we may be required to share your data with the International office of Variety – the Children’s Charity for purposes of reporting and transparency within our organisation.

## How Long Do We Retain Your Personal Data?

As per the General Data Protection Regulation (GDPR), any personal data we receive will not be kept any longer than it is necessary for the purpose for which the personal data is processed. i.e. If you make an application to us for assistance, your data will be kept on file for the duration your application being active.

## How Do We Secure Your Personal Data?

We want to give you the confidence that your Personal Data is secure. Variety Ireland has a series of policies and procedures in place to ensure your personal data is safe. We are committed to taking reasonable and appropriate steps to protect the personal information that we hold from misuse, loss, or unauthorised access. We do this by having in place a range of appropriate technical and organisational measures.

## What Rights Do You Have?

As per the General Data Protection Regulation (GDPR), all “data subjects” have the following rights:

- The Right of Erasure (The Right to be Forgotten)
- The Right to Restriction of Processing
- The Right to Rectification
- The Right to Object
- The Right to Data Portability
- The Right of Access

***A one month response time applies to all Data Subject Rights***, so we will endeavour to ensure that any receipt of data subject requests are fully understood and that it is our obligation to respond within 30 days.

## Changes To This Notice And Questions

We may amend this notice on occasion, in whole or part, at our sole discretion.

If at any time we decide to use your Personal Data in a manner significantly different from that stated in this notice, or otherwise disclosed to you at the time it was collected, we will notify you by e-mail or post, and you will have a choice as to whether or not we use your Personal Data in the new manner